
DEALERSHIP INCOME DEVELOPMENT

PROCEDURES FOR CLAIMS ON ROAD HAZARD PROTECTION, PAINTLESS DENT PROTECTION AND ENVIRONMENTAL PROTECTION

- **BEFORE** making any repairs call the administrator for repair authorization - just like you would for a service contract claim
- Verify that work order or invoice is complete and accurate including date, time of repair and vehicle mileage
- Write claim number on work order or invoice for reference
- Forward documents to administrator

DOCUMENTS REQUIRED FOR ROAD HAZARD PROTECTION, PAINTLESS DENT PROTECTION AND ENVIRONMENTAL PROTECTION

- Copy of contract
- Copy of work order from dealership or repair facility
- Copy of wheel or tire invoice from another party for wheel claim
- Photographs of damaged areas of vehicle or tire/wheel

Forward to fax or email provided by the administrator and listed on the contract.